

## Vendor Booth Application



**Saturday, May 21, 2011**  
**in the Historic Lincoln Downtown Area**  
**Hosted by the Friends of Lincoln Kids**

**Application Deadline is: Food vendors 5/3/2011**  
**Retail or promotional 5/14/2011**

Application must be signed and check for payment of fees enclosed.

Mail to: Friends of Lincoln Kids 395a Hwy 65 Suite 235,

Lincoln, CA 95648

Phone: (916) 408-7503      FAX: (916) 408-7168.

Website: [www.friendsoflincolnkids.com/index.html](http://www.friendsoflincolnkids.com/index.html)

BUSINESS/ ORGANIZATION NAME: \_\_\_\_\_

CONTACT NAME: \_\_\_\_\_

ADDRESS: \_\_\_\_\_ CITY \_\_\_\_\_ ZIP: \_\_\_\_\_

PHONE #: \_\_\_\_\_ Alternate #: \_\_\_\_\_

EMAIL: \_\_\_\_\_

I give permission to release my contact information to other agencies/fairs upon request. (circle one)    YES      NO

Non-Profit ID#: \_\_\_\_\_

CATEGORY (check one)

Food/Beverage \_\_\_\_\_ Arts/Crafts \_\_\_\_\_ Retail Merchant \_\_\_\_\_ Other \_\_\_\_\_

DESCRIPTION OF PRODUCTS OR SERVICES TO BE SOLD, DISPLAYED, PROMOTED: (Please note that all vendors are allowed to sell water & soda.):

\_\_\_\_\_

\_\_\_\_\_ **(Initial)** – Vendor agrees to sell only the items noted here.

DISPLAY SET UP (be specific; i.e. table, EZ-Up, trailer, etc.): \_\_\_\_\_

\_\_\_\_\_

Exact size of booth: \_\_\_\_\_ Size of vehicle transporting booth: \_\_\_\_\_

Will you have a self-contained unit with its own hot/cold water? ..... YES ..... NO

Generators will not be allowed at this event.

For more information or questions about your electrical needs, please call Keith Proctor at 916-434-8262.

NON-FOOD AND FOOD VENDOR BOOTHS			
<u>Booth Size</u>	<u>Business Rate</u>	<u>Booth Size</u>	<u>Business Rate</u>
10' x 10'		10' x 20'	
Non-food Vendors	\$125	Non-food Vendors	\$200
Food Vendors	\$175	Food Vendors	\$250
		<b>Electricity by request:</b>	<b>\$50</b>
			<b>Total:</b> _____

**COST: Please circle the category above which applies. All fees include health department permits for food vendors. Fees are waived for Lincoln non-profits (to be considered for the non-profit rate, you must be located in Lincoln and provide your non-profit tax I.D. #).**

**VENDOR'S WAIVER, RELEASE, ASSUMPTION OF RISK AND INDEMNITY AGREEMENT**

This form is a contract with legal consequences. Read carefully before signing.  
If waiver is not signed, vendor will not be registered and form will be returned.

In consideration of the acceptance of this Vendor Application for the 2011 LINCOLN All AMERICA CITY ITALIAN FESTIVAL, the vendor(s) named on the Vendor Application form freely agrees to and makes the following contractual representations and agreements:

1. The vendor(s) named have read and understands the nature and content of the activities involved, and any potential dangers incidental to engaging in the activities.
2. The vendor(s) named hereby voluntarily releases, discharges, waives and relinquishes any and all actions or causes of action for personal injury (including death) or property damage occurring to himself/herself arising as a result of participating in or receiving instructions in the 2011 Lincoln All America City Italian Festival or any incidental activities.
3. The vendor(s) named agrees that under no circumstances will he/she or his/her heirs, executors, administrators and assigns prosecute, present any claim for personal injury (including wrongful death) or property damage against the Friends of Lincoln Kids or any of its officers, employees or volunteers, for any of said or similar causes of action, including those which may arise by the negligence of Friends of Lincoln Kids, or of any said persons, whether passive or active. IT IS THE INTENTION OF THIS INSTRUMENT TO EXEMPT AND RELIEVE Friends of Lincoln Kids FROM LIABILITY FOR PERSONAL INJURY, PROPERTY DAMAGE OR WRONGFUL DEATH CAUSED BY NEGLIGENCE.
4. The vendor(s) named further agrees to defend, indemnify and hold harmless the Friends of Lincoln Kids, its officers, employees and volunteers, from any claims, demands, damages, costs, expenses or liability arising out of his/her participation in the 2011 Lincoln All America City Italian Festival and activities.
5. The vendor(s) named acknowledges that he/she has been fully and completely advised of the potential dangers incidental to engaging in the activities, and fully and voluntarily assumes the risks of engaging in the 2011 Lincoln All America City Italian Festival and activities.
6. The vendor(s) named have read this form carefully and is fully aware of the legal consequences of signing it.
7. The Friends of Lincoln Kids does not have nor does it provide medical or accident insurance for persons involved in programs sponsored by them.
8. No refunds are given regardless of weather or unforeseen circumstances.
9. The Friends of Lincoln Kids reserve the right to take photographs of vendor booths and other activities during the Festival for the purpose of Friends of Lincoln Kids marketing and business promotion.

I have read and agree to abide by the rules and eligibility standards of the 2011 Lincoln All America City Italian Festival. I also understand that if I am selling any food products, I am responsible for adhering to current Placer County Health regulations.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_  
..... Participant or Parent/Guardian (if under 18)

Name (please print): \_\_\_\_\_

## IMPORTANT INFORMATION

VENDORS ARE RESPONSIBLE FOR READING & UNDERSTANDING  
THE 2011 LINCOLN ALL AMERICA CITY ITALIAN FESTIVAL RULES & GUIDELINES

**DATE:** SATURDAY, MAY 21, 2011

**TIME:** 10:00 am – 5:00 pm

**LOCATION:** Lincoln Downtown Area

**DIRECTIONS:** Take Highway 65 to Lincoln. Follow signage to vendor check in area.

**WHAT IS THE LINCOLN ALL AMERICA CITY ITALIAN FESTIVAL:** The Lincoln All America City Italian Festival is a family friendly event located in the heart of Lincoln. The event will include many different types of vendors and activities that will keep festival goers of all ages entertained all day.

**POWER:** ELECTRICAL POWER IS AVAILABLE. Vendor applications will be accepted until **May 3, 2011 (Food Vendors). All others accepted until May 14, 2011.**

**RETURN APPLICATION FORM:** Send the completed application with a check made out to: "Friends of Lincoln Kids (No cash, credit cards or debit cards unless using Pay Pal.) Address to: Lincoln All America City Italian Festival, 395a Hwy 65 Suite 235, Lincoln, CA 95648.

**ONLY APPLICATIONS WITH ALL COMPLETED FORMS & PAYMENT WILL BE CONSIDERED.**

**NON-PROFIT ID #:** All non-profit organizations must provide their non-profit number on the application form. If a non-profit application is being processed, please provide the Lincoln All America City Italian Festival Committee with a copy of the non-profit application that was submitted to the state. If a non-profit ID number is not provided to the Lincoln All America City Italian Festival Committee, we must assume you are a for-profit entity and will be charged as such.

**SET-UP:** Vendor booth spaces are outdoors. Vendors provide their own set-up, staff their exhibit, and clean up. Vendors bring their own tables, chairs, booth, trailer, and/or canopy. Pre-event set up is Saturday, May 22nd 8:00 am to 9:30 am. Booths open at 10:00 am on the day of the event. No selling out of vehicles, unless specifically designed for that purpose, i.e.: concession van.

**NO UNAPPROVED ROAMING VENDORS ALLOWED IN FESTIVAL AREA.** Failure to comply with the set-up and closing time will exclude vendors from future fairs.

**EVENING HOURS:** All vendor booths remain open until 5:00 pm. Vendors must exit the festival area no later than 8:00 pm. Electrical power is available; booths must furnish their own lighting. For safety reasons, vehicles may not exit or enter the area until the event is over AND you have been notified by a booth committee official that it is safe to leave.

**CLEAN UP/EXITING:** Vendor booths must remain set up and staffed the entire event. There will be no early exits and vendors need to plan accordingly. Vendors are responsible for their trash. The Event Committee will provide some trash receptacles. The vendor must ensure trash gets into the receptacle. If the trash receptacle is not large enough for the needs of a vendor, the vendor must pack out his/her trash. Vendors who leave trash on the ground may be excluded from future events.

**OVERSIZE BOOTH FEE:** Standard booth size is 10' x 10'. If your vehicle or trailer including tongue and hitch or canopy exceeds the 10' x 10' booth size, you should select the 10' x 20' booth space. If any part of your booth, including EZ-Ups, awnings, and BBQ's, exceeds the 10' x 20' space, you must purchase an additional 10' x 10'

space. Most trailers extend beyond the 10' x 10' booth size. Please measure your trailer's overall size prior to submitting your application. Any vendor who does not disclose their oversize vehicle or trailer and does not fit in the assigned space will be assessed an up charge to the next booth size fee or may not be allowed to enter next year's festival.

**PARKING/LOADING PASS:** Each booth is issued two loading passes to be used for unloading/set-up from 8:00 am – 9:30 am on Saturday, May 21, 2011. Please display this pass in your vehicle when unloading and loading. Vehicles left unattended on festival grounds during event hours of 10:00 am – 5:00 pm may be towed. Vehicles must follow the designated route in the festival grounds and park only in approved locations. Courtesy must be used in unloading, not to block the road or other vendors from setting up.

**FOOD HANDLERS PERMIT:** Name, address and phone numbers of all accepted food vendors and the types of foods proposed to be sold will be sent to the Placer County Department of Health and Human Services. The Health Department can answer questions regarding current safe food handling practices: (530) 889-7335.

Due to the large number of people attending the 2011 Lincoln All America City Italian Festival, the Health Department intends to conduct full inspections of the food facilities at the Festival. All vendors will be required to show a permit and to meet the responsibility of the food vendor/organization to meet all requirements of the Health Department. If a food vendor/organization is found at any time to be non-compliant with any Health Department requirements, it will be closed immediately and required to leave the 2011 Lincoln All America City Italian Festival. If it is determined a food booth must close for failure to meet requirements, the Friends of Lincoln Kids and the 2011 Lincoln All America City Italian Festival Committee will not be liable to the vendor; vendor will not receive a refund of booth fee, and vendor may not be allowed to participate in future Friends of Lincoln Kids sponsored events.

**PLACER COUNTY FOOD VENDOR APPLICATION AND RISK ASSESSMENT FORMS:** Complete all forms and return all health department forms with your application (except the Self-Inspection Checklist for Temporary Food Facility). **ONLY COMPLETE APPLICATIONS WITH ALL REQUESTED HEALTH DEPARTMENT FORMS WILL BE ACCEPTED.** Keep additional information for your reference.

**DEADLINE:** Applications must be received by May 3, 2011. The Lincoln All America City Italian Festival Committee has the right to refuse entry to any exhibitor and to select vendor locations. Any applications received after the deadline will be placed on a waiting list.

All decisions made by the All America City Italian Festival Committee are final. Failure to observe these rules and guidelines may jeopardize your acceptance to future Friends of Lincoln Kids events.

**\*\*\*PLEASE FAX OR MAIL THE  
FIRST AND SECOND PAGE\*\*\***